

ENVIRONMENTAL HEALTH

Fees and Charges (inclusive of GST at 15%)

Effective from 1 October 2010

Description of Service		
<p>Fees charged under the Health (Registration of Premises) Regulations 1966 or Local Government Act 2002</p> <p>An initial application fee is charged for all registered premises. A fee may be charged for the issue of the first certificate of registration depending on the type of premises and the time of year that it opens. The number of inspections required for the renewal of registration is determined by the potential risk of the activity. Camping grounds, hairdressers, saleyards, funeral directors with mortuaries, offensive trades and food premises not involved in the manufacture or preparation of readily perishable foods are considered low risk and receive one inspection per year. Food premises involved in the manufacture or preparation of readily perishable foods are considered medium risk and receive two inspections per year. Premises which, during the course of an inspection, are found not to comply, and receive written notice of work which is required to be completed within a given timeframe, will be checked after that timeframe. If the required work has not been completed a further notice may be issued and an additional inspection fee charged.</p> <p>Food premises operating under a Food Safety Programme are charged an initial application fee and an hourly rate for auditing and corrective action follow up activities</p>		
Registration of Premises		Fee
(Includes Food Premises subject to the requirements of the Food Hygiene Regulations 1974, Camping Grounds, Hairdressers, Saleyards and Offensive Trades but excludes Funeral Directors)	<p>a Application for initial registration of new premises This fee covers any initial consultation and advice, administration costs of setting up the premises in the database and a pre-registration inspection.</p> <ul style="list-style-type: none"> • Low risk premises • Medium risk premises opening for the first time before 31 December (includes second inspection) • Medium risk premises opening for the first time after 31 December 	<p>\$291.30</p> <p>\$531.60</p> <p>\$291.30</p>
	<p>b Renewal of registration This fee covers the cost of inspections to be carried out during the registration year. The number of inspections required is determined on the basis of the activity carried out on the premises as described above.</p> <p>Per inspection</p>	<p>\$240.20</p>
Registration of Funeral Directors	<p>Premises with mortuary - initial registration This fee covers any initial consultation and advice, administration costs of setting up the premises in the database and a pre-registration inspection.</p> <p style="text-align: center;">- renewal of registration This fee covers the cost of annual inspection of the premises.</p> <p>Premises with no mortuary - initial registration</p> <p style="text-align: center;">- renewal of registration</p> <p>These fees cover the cost of maintaining a register of Funeral Directors in accordance with the Health (Burial) Regulations 1946.</p>	<p>\$291.30</p> <p>\$240.20</p> <p>\$73.60</p> <p>\$73.60</p>
Noting of Certificates	<p>This fee covers the cost of altering the details in the database and on the certificate of registration after any change in the occupation of premises.</p>	<p>\$73.60</p>
Exempt Premises	<p>This fee covers the cost of annual inspection of premises specified in Regulation 4(4) of the Food Hygiene Regulations 1974 which are premises exempt from registration but still subject to the requirements of the regulations. This fee is set pursuant to Regulation 83(3) of the Regulations. The number of inspections required is determined on the basis of the activity carried out on the premises.</p> <p>Per inspection</p>	<p>\$240.20</p>

Description of Service		Fee
Additional Inspections	Premises which, during the course of an inspection, are found not to comply, and receive written notice of work which is required to be completed within a given timeframe, will be checked after that timeframe. If the required work has not been completed a further notice may be issued and an additional inspection fee charged.	\$240.20 for each inspection
Food Premises operating under a Food Safety Programme	a Application for initial registration or for exemption from the requirements of the Food Hygiene Regulations 1974 <i>This fee covers any initial consultation and advice, and administration costs of setting up the premises in the Council and NZ Food Safety Authority databases.</i>	\$76.70
	b Application for renewal of registration/exemption <i>This fee covers administration costs of renewing the registration or exemption and updating the Council and NZ Food Safety Authority databases.</i>	\$51.10
	c All activities associated with auditing of food safety programmes <i>This fee covers all activities associated with auditing of food safety programmes including site auditing, administration including reports, travel, follow up of corrective action requests.</i>	Hourly rate / \$107 Mileage \$0.80/km
Trading in Public Places	Waikato District Council Trading in Public Places Bylaw 2008 This fee covers the cost of regulating where and under what conditions persons wishing to trade in public places may operate within the district. Operators selling articles of food for human consumption (other than fruit and vegetables grown on own property) shall also be required to be registered pursuant to the Food Hygiene Regulations 1974. (Council will accept the current health registration of another local authority.)	\$73.60 per year
Gaming Machines These charges cover the actual and reasonable costs of processing applications for Council consent for a class 4 venue licence including notification, consultation, hearings where required, administration and legal costs.		
Where an application for Council consent for a class 4 venue licence meets all of the criteria within the Council's Gambling Venues Policy, and no hearing is required, a non-refundable fee must accompany the application.		\$868.90
Where an application for Council consent for a class 4 venue licence does not meet all of the criteria within the Council's Gambling Venues Policy, a deposit must accompany the application. <i>Deposits will be used to pay for costs and fees associated with the application. Any further costs or disbursements will be charged to the applicant if the deposit is not sufficient. Where applicable, any unused portion of the deposit will be refunded to the applicant.</i>		\$1,390.20 deposit
Excessive Noise <i>Local Government Act 2002</i> This charge covers the costs incurred in seizing, impounding, transporting and storing property seized under sections 323 or 328 of the Resource Management Act 1991.		\$260.70

Fees set by the Sale of Liquor Regulations 1990 Fees include unrounded cents. Consequently it is not possible to give exact change where payments are made in cash and, if the full amount includes odd cents, the amount paid in cash will be rounded down to the nearest \$0.10 cents.

Sale of Liquor	Application Fees payable	Total	LLA	DLA
NOTE <i>Liquor licensing fees are set by the government under the Sale of Liquor Regulations 1990. The fees detailed here are those payable at the date of adoption of Council's fees and charges, but are subject to change without notice. Waikato District Licensing Agency (DLA) (the Council) receives the total fee and pays the Liquor Licensing Authority (LLA) a proportion specified by regulation.</i>				
	On, Off and Club Licence/Renewal	\$793.24	\$126.76	\$666.48
	Variation of Conditions	\$793.24	\$126.76	\$666.48
	Variation (endorsed licence)	\$134.93	\$21.47	\$113.46
	On Licence/Renewal (BYO)	\$134.93	\$21.47	\$113.46
	Off Licence/Renewal (Caterer or Auctioneer)	\$134.93	\$21.47	\$113.46
	Manager's Certificate/Renewal	\$134.93	\$21.47	\$113.46
	Temporary Authority	\$134.93		\$134.93
	Special Licence	\$64.40		\$64.40
	Temporary Special Licence (s.228)	\$134.93		\$134.93
	Records Extract	\$23.51		\$23.51